

ati

Advancing  
Accounting

# Advance your career in accounting with ATI

2025/2026 Prospectus

Advancing Accounting  
Advancing Education  
Advancing You



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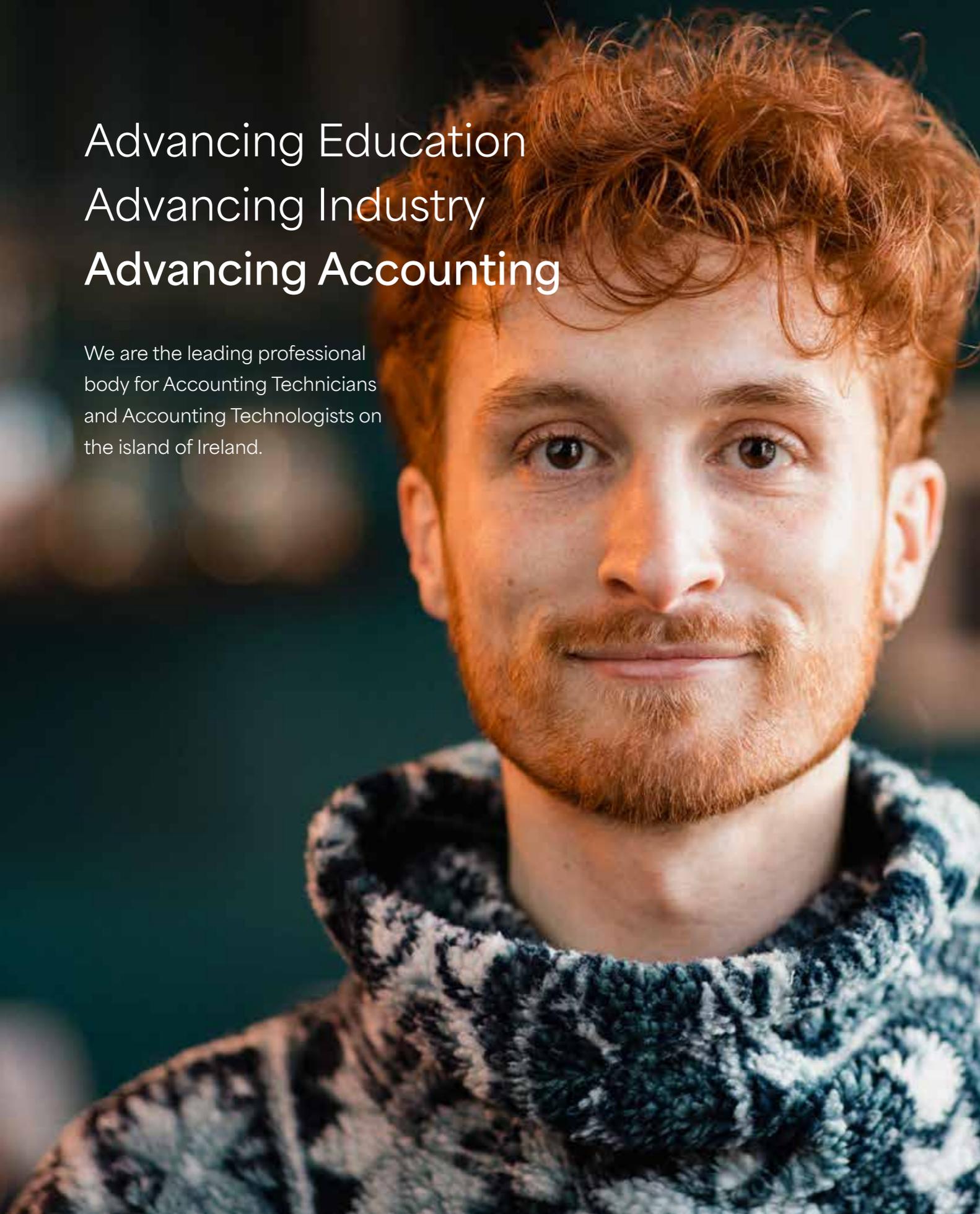
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# Advancing Education Advancing Industry Advancing Accounting

We are the leading professional body for Accounting Technicians and Accounting Technologists on the island of Ireland.



## Adaptive Accounting

### ▶ 43 Years

Trusted industry leader in accounting education

### ▶ 10,000

Students and members across the island of Ireland

### ▶ Connected

First choice for employers

### ▶ 95%

Of our members are employed

### ▶ Responsive

Providing sustainable careers in accounting

#### Our Purpose

We provide education and professional support that gives people the **expertise and confidence** to **thrive** in a continually changing world of work.

Through our connected membership community, we provide the **professional support** that serves everyone throughout their whole working life, no matter where they are from or what their circumstances are.

Our education and membership are equally rooted in **our vision** and the core idea of responsive education for students, life-long professional relationships for members, academic excellence in education and advanced outcomes for employers.

#### Our Values



##### Accessibility

We strive to create a culture of openness and belonging which is inclusive and representative of the diverse needs of our members, students and wider stakeholders.



##### Agility

We embrace change and curiosity in our strategy, processes, and team behaviours so that we can improve, solve problems and be ready for new opportunities.



##### Collaboration

We exercise collaborative working, relying on the strengths of our wider community and partners to thrive and evolve together.



##### Courage

We welcome new ideas and question assumptions enabling us to champion success, have the freedom to take risks and to think big.



##### Relevance

We never stop learning and continuously look at how we can do better so that we can support the professional development of our members and students now and in the future.

# Advancing Careers

Be part of something bigger with ATI.  
Providing **Accessible, Inclusive** and **Relevant Careers**, and **Employer Connections**.



## Accessible career choices

ATI is dedicated to offering accessible career pathways for new **students of all ages**, from school-leavers to career returners.

## Focused on life-long learning and skills

We serve as a life-long learning partner at every stage of **your career journey**, helping you navigate the evolving landscape of accounting technology and sustainability reporting.

## Graduate Advantage

- ▶ **Fast track your career**  
Our Accounting Technician and Certified Accounting Technologist qualifications are highly valued by employers across multiple sectors. Our graduates are employed in small-to-medium sized organisations, large corporations, the public sector, and consulting and advisory.
- ▶ **Be in demand**  
As a graduate with workplace experience, you may be eligible to become a member of ATI, gaining the designation MIATI/CIATI, and access to our Continuous Professional Development programmes.
- ▶ **Professional designation and membership**  
These industry-recognised designations help our members advance their careers and realise their full potential.



“I have an excellent, internationally recognised qualification thanks to the ATI Diploma”

Stephanie Cook  
Online Diploma

# Technician to Technologist?

Find the right career path for you.



## Accounting Technician

### What is an Accounting Technician?

**Accounting Technicians** are qualified accounting professionals who work at all levels of business.

### What does an Accounting Technician do?

You will be involved in the day-to-day work of accountancy and play a key operational role in producing reliable financial information. There is a wide range of roles from accounts staff to financial controller with varied responsibilities:

- Financial accounting and budgeting
- Costing and credit control
- Payroll, administration, tax returns
- Managerial tasks
- Assisting with audits

### Sectors you can work in:

Industry, private accountancy practices, and the public sector. Many of our members run their own businesses.

### What are the benefits of this career?

- **Fast-track your success:** Our qualifications are highly sought-after by employers in the areas of accounting, finance and taxation, as well as consulting and advisory.
- **Advance your career** with roles ranging from accounts assistant to financial manager. Many of our members are in key decision-making roles in their organisations.
- **Stay connected:** As a member of ATI, you will be connected to an international Community of Practice.

## Accounting Technologist

### What is an Accounting Technologist?

The **Certified Accounting Technologist** is a new profession that sits between the traditional Accounting Technician and the fully qualified accountant.

### What does an Accounting Technologist do?

The Accounting Technologist will work at the intersection of modern finance, information systems and organisational governance, leveraging knowledge and expertise developed in the areas of:

- Financial and sustainability reporting
- Data management & analytics
- Corporate finance
- Business intelligence
- Performance management
- Decision support & executive corporate governance

### Sectors you can work in:

Industry, private accountancy practice, and the public sector. The qualification is designed to reflect emerging trends in the profession, including sustainability accounting and the integration of AI technologies.

### What are the benefits of this career?

- **Future-proof your career** by adding competencies in Environmental, Social and Governance (ESG) responsibilities.
- **Advance your digital knowledge** with modules in Data Analytics, AI, Cybersecurity.
- **Be the expert in** Digital Transformation and Strategic Management.

See pages 40-45 for more information on this pioneering programme.

► For more information on our courses, visit our website: [AccountingTechniciansIreland.ie](https://AccountingTechniciansIreland.ie)

# ATI Programmes

Your pathway to career success



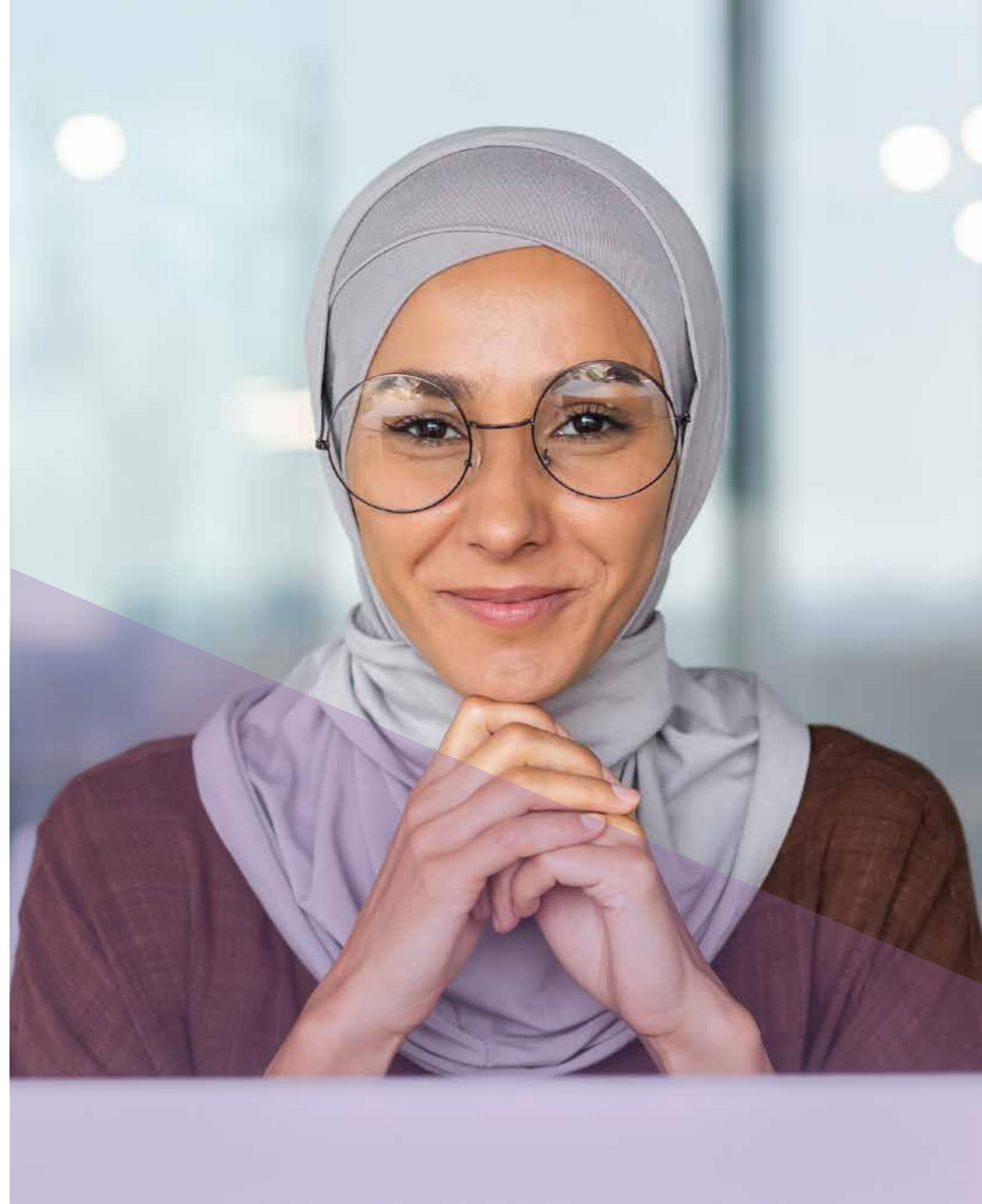
# Accounting Technician Professional Pathway

At ATI we offer **flexible qualification pathways** that lead to becoming a professional Accounting Technician.

## Accounting Technician (MIATI)

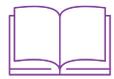
Two qualifications leading to the same professional opportunities

Diploma for Accounting Technicians		Advanced Certificate in Accounting
Full-time/Part-time ROI/NI	Higher Level Apprenticeship (HLA) NI	Apprenticeship ROI
Partner Colleges & ATI Online	Partner Colleges	Partner Colleges & ATI Academy
<b>Modules</b>		
<b>Year 1</b> Financial Accounting Taxation Business Management Business Law		
<b>Year 2</b> Advanced Financial Accounting Advanced Taxation Management Accounting Financial Data Management		
<b>Year 1</b> 4 Exams	<b>Year 1</b> 4 Exams Work Practice Module	<b>Year 1</b> 4 Exams 4 Work Based Tasks
CCEA Level 4 Certificate for Accounting Technicians		
<b>Year 2</b> 4 Exams Work Practice Programme 2 Years' work experience	<b>Year 2</b> 4 Exams Advanced Work Practice Module	<b>Year 2</b> 4 Exams 4 Work Based Tasks
CCEA Level 5 Diploma for Accounting Technicians		QQI Level 6 Advanced Certificate in Accounting
Eligible for ATI Membership and MIATI Designation		



# Supporting Your Learning Journey

As part of your learning journey with ATI, we will support you by providing access to a range of **primary and supplementary resources** which will complement and reinforce your learning in the classroom and online.



## Access

Textbooks available for each module



## Revision

Dedicated revision hub with question generator, sample papers and more



## Playback

Pre-recorded lectures with activities to build on learning in the classroom



## Webinars

Live, intensive exam preparation sessions for each exam booked



## Training

in MS Excel delivered by ATI in partnership with the Irish Academy of Computer Training (IACT)



## Wellness

Seminars supporting your personal learning journey



## Plan

3 exam papers provided per module



## Connect

Dedicated ATI Moodle platform, offering resources and support



## Prepare

Mock exams facilitated by ATI via the Cirrus online exam platform and supported by partner colleges



Be part of something bigger:

Become an Accounting Technician with ATI



## The industry ready path to career success

Becoming an Accounting Technician is an excellent career choice for many individuals. It offers a **stable and rewarding path with strong opportunities for career growth, flexibility, and skill development.**

### Career Prospects

Accounting Technicians work in all types of commercial and public sector enterprises. The Accounting Technician commonly assumes responsibility for a **wide range of accountancy, finance and taxation matters**, such as: Bookkeeping/Financial Accounting and Budgeting/Costing and Credit Control/Payroll Administration/Tax Returns.

This career offers an excellent pathway to accounting, finance and business management for those with an interest in **problem-solving and financial processes.**

### Course Duration

2 years plus 2 years' work experience

### Entry Requirements - under 21

**ROI:** Leaving Cert with 5 passes at Ordinary Level (including O5 in English & Maths or Accounting) or 2 Higher Level & 2 Ordinary Level passes (including O5 in English & Maths or Accounting).

**NI:** 1 A-level or 2 AS-levels, in English, Maths or Accounting, no lower than Grade C, at GCSE level.

Alternatively a QQI award at level 5 in ROI and QCA and BTEC award at level 4 in NI, may also provide an entry route for applicants who do not meet any of the above criteria.

### Other Qualifications

Applicants with qualifications other than those listed above (including EU and overseas qualifications) should apply in the usual way giving full details of their qualifications/application category on their application.

### Choosing the right college for you:

Our Diploma programme is offered through 40 approved colleges across Ireland or directly with ATI Online. There are options to study full-time and part-time in a live classroom setting or online through blended learning depending on the college.

Tuition fees, timetables and delivery methods vary from college to college. It is important to select the option that best suits your needs.

For a full list of colleges offering the Diploma Programme, see pages 23-25.

### Mature Applications

There are no entry requirements for applicants over the age of 21 as they are accepted based on age and experience.

### Exemptions

ATI offers exemptions from Year 1 exams based on previous study. Please see **page 52** for full details of exemptions and how to apply.

### Assessment

Assessment is in the form of 100% terminal exams. Exams for all Year 1 and Year 2 modules take place during May 2026 with repeat exams taking place in August 2026.

Exams will take place online via our Online Assessment Platform and will be recorded.

Students will be required to type the exam answers. Access to a computer with internet connection, webcam and a microphone is required for all exams.

### Qualifications

CCEA Level 4 Certificate for Accounting Technicians.  
CCEA Level 5 Diploma for Accounting Technicians.

### Diploma Pathway for

# Accounting Technicians

This pathway leads to a Diploma for Accounting Technicians and provides access to a **dynamic career in accounting** with many advancement options such as membership of ATI (MIATI), exemptions from professional accountancy bodies, and relevant third-level colleges to complete further studies.

### What Will You Study?

You will gain **valuable, industry ready skills** in analytical thinking, proficiency in accounting software, attention to financial accuracy, and a strong understanding of compliance laws and regulations.

In addition to the **core competencies** in accounting and finance, you will acquire a knowledge and understanding of the dynamic nature of technology for accounting to enable you to work effectively with relevant software. You will develop transferrable skills, providing you with the skills required for this dynamic role: independent thinking, ability to exercise professional judgement, and to communicate well.

Course Outline	
YEAR 1	
Financial Accounting	Business Law
Taxation	Business Management
YEAR 2	
Advanced Financial Accounting	Management Accounting
Advanced Taxation	Financial Data Management
Work Practice Advanced Work Practice + (2 Years' Relevant Work Experience)	
CCEA Level 5 Diploma for Accounting Technicians* Qualified Accounting Technician and eligible to become a Member of ATI (MIATI)	
*Equates to Level 6 on National Framework of Qualifications	

# Work Practice Programme

## Putting Learning into Practice

For students on the Diploma pathway, **completing the work experience requirement is essential** alongside exams. This involves two years of relevant experience in an accounting role and participation in the Work Practice Programme. You can begin fulfilling these requirements as soon as you start your studies, though many wait until after passing their exams and securing suitable employment.

## What is the Work Practice Programme?

- The Work Practice Programme comprises two modules: the Work Practice Module and Advanced Work Practice Module which must be completed alongside two years of work experience.
- The programme facilitates the application of learning in a workplace, which is an essential part of our professional qualification.
- It demonstrates the capabilities of Accounting Technicians to prospective employers.
- Completing the Work Practice Programme enables you to apply practical experience to concepts and theory acquired in class.
- Each module is comprised of 4 tasks, 8 in total.
- Tasks align with the core curriculum modules studied as part of the Certificate (Year 1) and Year 2 syllabi.
- Completed tasks can be submitted for assessment at designated times throughout the year.
- The Work Practice Programme can be undertaken while studying, or afterwards.

## What are the steps required to complete the programme?

- Submit a formal application for approval.
- Work-based learning occurs under the supervision of a workplace mentor appointed by your employer and approved by ATI.
- Complete two Work Practice Modules with eight work-based tasks and two Training Plans.
- Provide evidence of at least two years of relevant work experience.

## When do I start?

- Once you are actively working in an accounting or related role, you can begin engaging with the Work Practice Programme.
- If you are not currently in a suitable role for the Work Practice Programme, you can complete it after two years of study.

## Programme Fees

Once an application is approved by ATI, the student can purchase the Work Practice Module and/or the Advanced Work Practice Module by logging into their ATI Account.

### Work Practice Module (€120/£100)

4 work-based tasks: 2x Financial Accounting & Business Management and Training Plan 1.

### Advanced Work Practice Module (€120/£100)

4-work based tasks; 2x Advanced Financial Accounting & Financial Data Management and Training Plan 2

► **For more information contact:**  
wpp@accountingtechniciansireland.ie

“It is a brilliant alternative to university, as it combines the practical elements of the profession with studying, and provides a highly recognised and applicable professional qualification which can open many doors”

Shannon Love  
Higher Level Apprenticeship (NI)

## Diploma Pathway FT/PT

# Study with one of our Partner Colleges

Our Diploma programme is offered through **more than 40 Approved Partner Colleges** across the island of Ireland, with options to study full-time, part-time, or through blended learning, depending on the college.

*Tuition fees, timetables and delivery methods can vary, so it is important to select the option that best fits your needs.*

Our Partner Colleges ensure a smooth transition 'back to the classroom' for adults who are returning to education, and help school-leavers adjust to the new demands of college life.

Their **campuses have excellent facilities** and a real 'college buzz' about them. Many of them offer a range of other programmes from IT to the Arts, offering ATI students a well-rounded college experience.

We enjoy a strong and supportive relationship with our Partner Colleges, and **we work hand in hand with our dedicated programme co-ordinators** to ensure that your experience at these colleges is positive and fruitful.

Lecturers are highly experienced in delivering our **programmes**, and they are provided with a range of teaching resources and tools to help you prepare for your exams. They can also offer career guidance or advice.

## Registration

If you wish to study with a Partner College, you will apply initially to your chosen college and then register with ATI via the online registration portal on our website.

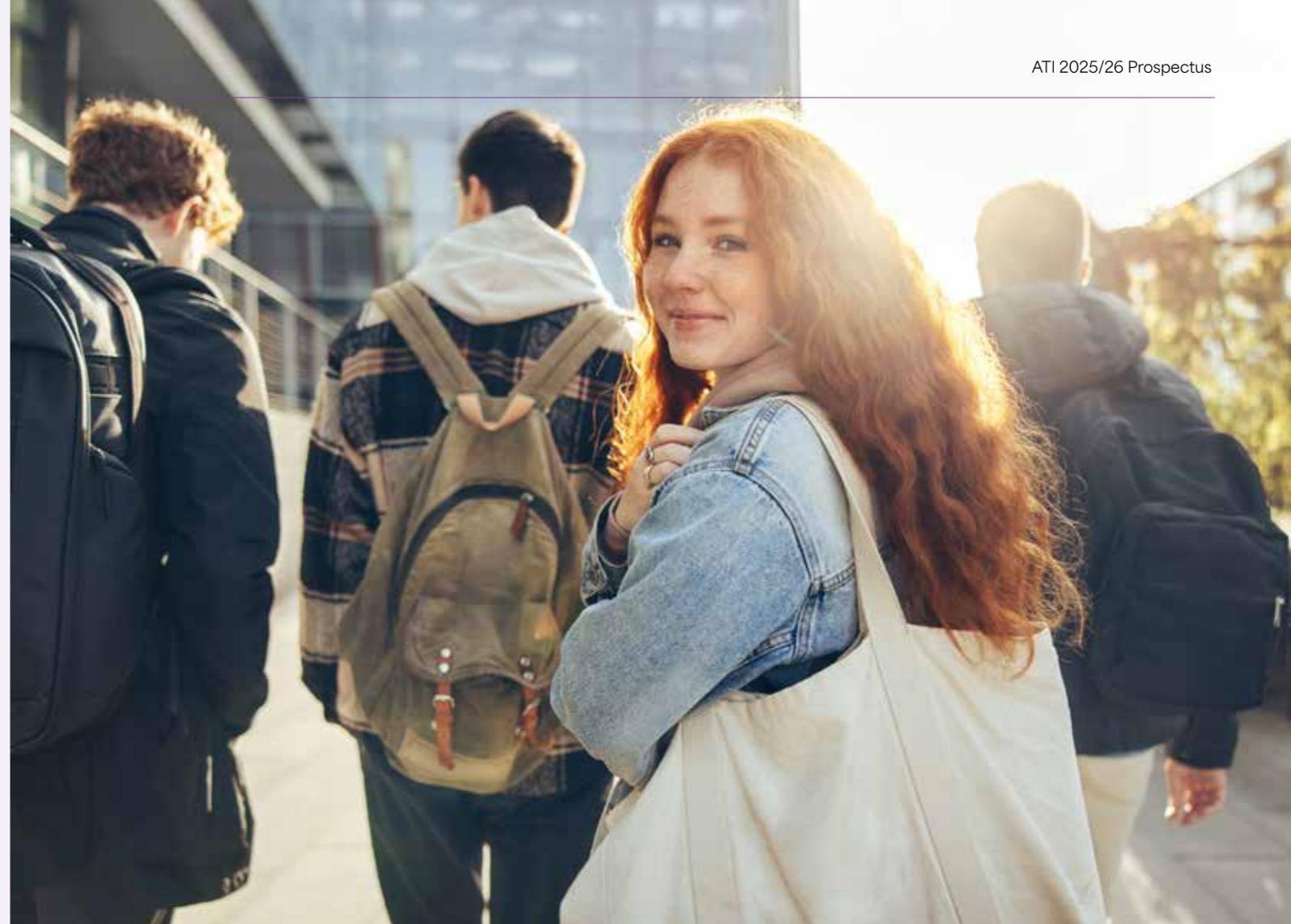
If you are registering with one of our Partner Colleges, you must pay tuition fees directly to the college, and professional fees covering registration, exams and course materials directly to ATI. Our professional fees are listed on **page 22**. Your local college will advise you on their tuition fees.

**Note:** Once your registration is complete, you will receive your ATI student registration number. Your registration number is used for your exams and for logging into the ATI student portal through which you can access the many resources and supports provided by ATI.

**Note:** When you register with us, you are initially committed to the Certificate level of the qualification. Once you have passed the relevant Year 1 exams, you may then progress to Year 2 to complete the Diploma and become a qualified Member of ATI.

## Financial Assistance

To make the diploma qualification as accessible to as many as possible, **financial education assistance is available to eligible students in the Republic of Ireland and Northern Ireland** studying with partner colleges. You will need to secure this independently of ATI.



Once approved, we will facilitate funding through employers, government grants such as TESG and BTEA, the Skills to Advance and Skills to Compete initiatives through FETCH and also through Student Finance NI. **For further information, please see our website.**

## Next Steps

Firstly, secure or enquire about securing a place with your partner college of choice. You will see a full list and contact details of in both the Republic of Ireland and Northern Ireland on **pages 23-25**.

**Enrol** with your chosen partner college and pay your tuition fees.

**Register** with ATI and pay your professional fees. College Induction - **pre course commencement and hosted by the partner college.**

**Tuition** commencing mid-September, attend lectures with an approved partner college on a **full-time, part-time, face-to-face** or blended learning basis.

## ► Partner College, Professional and Membership Fees

Students pay their tuition fee to the college directly. The tuition fee varies depending on the college. Once you have secured your place with the college, we ask that you then **register with us via our website** whereby you will be asked to pay the professional fee:

Fee Type	Euro €	Sterling £
Professional fees	840	698

The professional fee is broken down as follows:

Fee Type	Euro €	Sterling £
Registration	200	170
Course textbooks (€70/£58 x 4)	280	232
Examinations (€90/£74 x 4)	360	296
<b>Total</b>	<b>840</b>	<b>698</b>

We offer a three-step payment option at the point of registration.

September 25/26 Payment Schedule	Euro €	Sterling £
At point of registration	305.20	253.60
29 November 2025	280.00	232.67
31 January 2026	280.00	232.67

\*includes 3% administrative fee

### Year 2 Fees - September 2025/26 (ROI and NI) Professional fees:

If you are a continuing student, you register directly via your student portal.

Professional fees are as per Year 1.

### Stepped Payment Option

Stepped payment plan option - as per Year 1

### Work Practice Programme Fees (ROI and NI)

The Diploma is conferred on the successful completion of two years of study and two years of relevant work

experience within an accounting or finance environment. The work experience is assessed via the Work Practice Programme, which can be completed either during study or upon completion of the 8 academic modules.

Fee Type	Euro €	Sterling £
Work Practice Module	120	100
Advanced Work Practice Module	120	100

### Additional Fees

These fees may or may not be applicable to all students.

Fee Type	Euro €	Sterling £
Exemption acceptance (fee per module)	90	74
Annual subscription fee (Year 2 and repeats)	200	170
Exam re-sit (fee per module)	90	74
Exam verification request (fee per exam module)	50	45
Exam full review (fee per exam module)	100	90
Transcript	7 (1 year only) 14 (2 years)	6 (1 year only) 12 (2 years)

### Membership fees (ROI and NI)

Once a student successfully completes their two years of study, they become an Affiliate Member until they complete the required work experience.

If a student completes both their two years of study and two years of work experience (assessed via the Work Practice Programme), they are invited to graduate and will be conferred with Full Membership of the Institute, receiving the MIATI designation at our annual Conferring Ceremony, which takes place every February.

Membership Fees		
Fee Type	Euro (€)	Sterling (£)
Affiliate Member	120	105
Full Member	180	165

# Diploma Partner Colleges Republic of Ireland

College	FT/PT/Online	Coordinator	Contact
<b>Cavan</b>			
Cavan Institute	FT	Enda O'Reilly	endaoreilly@cavaninstitute.ie / 049 433 2633
<b>Clare</b>			
College of Further Education & Training Ennis	FT	Marie O'Callaghan	marie.ocallaghan@lacetb.ie / 065 682 9432
<b>Cork</b>			
MTU - Bishopstown Campus	PT	Ann Marie Twomey	annmarietwomey@mtu.ie / 021 433 5904
Cork College of FET - Mallow Campus	PT	Catherine McCarthy	catherinemc1711@gmail.com / 022 43309
<b>Dublin</b>			
ATI Online	Online	Jane Igoe	jigoe@accountingtechniciansireland.ie 01 6498100
Blackrock Further Education Institute	FT	Ed Jennings	ejennings@bfei.ie / 01 288 9717
Coláiste Íde College of Further Education	FT	Edel Bourke	ebourke@colaisteide.ie 01 834 2333 / 086 255 5585
Crumlin College of Further Education	FT	Michael Smyth	michael.smyth@ccfe.cdetsb.ie / 01 454 0662
Griffith College Dublin	PT	Susan King	susan.king@gcd.ie / 01 415 0400
		Ann Donegan	ann.donegan@gcd.ie / 01 415 0400
Plunket College of Further Education	FT	Elaine O'Sullivan	info@plunket.cdetsb.ie / 01 837 1689
	PT	Enda Marren	enda.marren@plunket.cdetsb.ie / 01 837 1689
Rathmines College of Further Education	FT	Kieran Alcock	kieran.alcock@cdetsb.ie / 01 497 5334
Tallaght Training Centre	PT Online	Anna Farrell	annafarrell@ddletb.ie / 01 427 5400
<b>Galway</b>			
Galway Technical Institute	PT	Gary Cox	gary.cox@gretb.ie / 091 581 342
<b>Kerry</b>			
Kerry College - Monavalley	FT	Ioseph Nestor	info@kerrycollege.ie / 066 714 9696

# Diploma Partner Colleges Republic of Ireland

College	FT/PT/Online	Coordinator	Contact
<b>Kildare</b>			
Celbridge College of FET	FT	Odile Mooney	odilemooney@kwetb.ie / 01 627 5673
<b>Kilkenny</b>			
College of Further Education and Training, Kilkenny	PT	Laura Seoighe	lauraseoighe@kilkennycarlowetb.ie 056 776 5103
<b>Laois</b>			
Portarlinton Adult Education Centre	FT	Margaret Morrin	mmorrin@loetb.ie / 057 862 3161
<b>Limerick</b>			
Limerick College of Further Education	PT	Susan Gleeson	susan.gleeson@lcteb.ie
		Arlene Douglas	arlene.douglas@lcteb.ie / 061 414 344
<b>Louth</b>			
Drogheda Institute of Further Education	PT	Maeve Coleman	mcoleman.dfe@lmetb.ie / 041 983 7105
<b>Mayo</b>			
Ballina Further Education Centre	FT	Geraldine Tighe	geraldinetighe@msletb.ie / 096 71 652
<b>Offaly</b>			
Birr Further Education Centre	FT	Enda Kennedy	enda.kennedy@loetc.ie / 057 912 571
<b>Sligo</b>			
MSELTB Sligo	FT	Aishling Flynn	071 915 9500
<b>Waterford</b>			
Dungarvan College	FT	Muireann Fitzgerald	muireannfitzgerald@wwetb.ie / 058 41184
<b>Westmeath</b>			
Mullingar Community College	PT	Martina Whyte	mwhyte.mcc@lwetb.ie / 086 027 0991
<b>Wexford</b>			
Gorey Institute of Further Education	PT	Mary Ann O'Rourke	MaryAnnORourke@wwetb.ie / 053 923 6969
<b>Wicklow</b>			
Bray Institute of Further Education	FT	Ruadhan Duggan	ruadhanduggan@kwetb.ie / 01 282 9668
	PT	Jack Carroll	jackcarroll@kwetb.ie / 01 282 9668

# Diploma Partner Colleges Northern Ireland

College	PT/PT/Online	Coordinator	Contact
ATI Online	Online	Jane Igoe	jigoe@accountingtechniciansireland.ie 00353 6498100
<b>Antrim</b>			
Belfast Metropolitan College	FT / PT	Olivia Crowshaw	ocrowshaw@belfastmet.ac.uk 028 9026 5000
Northern Regional College (Ballymena)	PT	Wendy Murray	wendy.murray@nrc.ac.uk / 028 2563 6221
Northern Regional College (Newtownabbey)	PT	Wendy Murray	wendy.murray@nrc.ac.uk / 028 2563 6221
South Eastern Regional College (Lisburn)	PT	Sandra Roleston	sroleston@serc.ac.uk / 034 5600 7555
<b>Armagh</b>			
Southern Regional College (Portadown)	PT	Maeve McKeefry	mckeefrym@src.ac.uk / 030 0123 1223
<b>Derry - Londonderry</b>			
Northern Regional College (Coleraine)	PT	Wendy Murray	wendy.murray@nrc.ac.uk / 028 2563 6221
Northwest Regional College (Derry/Londonderry)	PT	Neil Morrison	Neil.Morrison@nwrc.ac.uk
Northwest Regional College (Limavady)	PT	Neil Morrison	Neil.Morrison@nwrc.ac.uk
Northern Regional College (Magherafelt)	PT	Wendy Murray	wendy.murray@nrc.ac.uk 028 2563 6221
<b>Down</b>			
South Eastern Regional College (Bangor)	PT	Debbie Daniels	ddaniels@serc.ac.uk / 034 5600 7555
Southern Regional College (Newry)	PT	Maeve McKeefry	mckeefrym@src.ac.uk / 0300 123 1223
<b>Fermanagh</b>			
South West College (Enniskillen)	PT	Rhoda Farrelly	rhoda.farrelly@swc.ac.uk / 028 8225 0109
<b>Tyrone</b>			
South West College (Dungannon)	PT	Paul Gallagher	paul.gallagher@swc.ac.uk / 028 8225 0109
South West College (Omagh)	PT	Grainne McSorley	grainne.mcsorley@swc.ac.uk 028 8225 0109



## Diploma Pathway ATI Online

# Study Directly with ATI

As part of the Diploma pathway, ATI Online is a pioneering, flexible pathway to a rewarding career in accounting. Whether you are working or managing family commitments, ATI Online might just be for you. With the guidance of a teaching scheme and support of professional faculty, our programme combines the flexibility of blended learning with the structure and expertise of traditional education. We aim to empower our students with the knowledge and skills needed to successfully complete the programme and excel in their exams and their future careers.

### Course Duration

26 weeks per academic year - 2 evenings per week.

### Who can apply?

If you are a busy professional, work from home, or run your own business this study option is for you.

### Fees (Year 1)

Please see **page 30** for full details of fees.

### Qualification

You can study for your Certificate and Diploma qualification through ATI Online.

### Exemptions

If you have already completed another qualification such as HETAC, BTEC, or equivalent course of study, you may be entitled to exemptions from some or all of our Year 1 modules.

## A flexible path to career success

Designed for those balancing work or family life, this programme offers **flexible learning with structured support** from expert faculty. We empower students with the knowledge and skills to excel in their exams and complete the programme successfully.

### Programme Overview

ATI Online follows a structured teaching scheme which outlines the 26-week programme including planned topics for each week. Our faculty team are highly experienced professionals in their field. By bringing their expertise and real-world insights into the virtual classroom, they provide their students with valuable guidance that forms a supportive and dynamic learning experience.

Classes will take place from late September to April on Monday and Wednesday evenings from 6:15pm - 9:30pm each evening.

### Programme Details

- Induction.
- Academy Moodle platform Q&A Chat forums.
- Class recordings - all classes are recorded and available for the duration of the academic year.
- Recorded Support Lectures - building on learning in the classroom.
- MS Excel and Advanced MS Excel training - delivered by ATI in partnership with the Irish Academy of Computer Training (IACT).
- Mock Exams - completed via the online exam platform Cirrus.

### Funding

If you are in receipt of funding towards any of your fees or would like more information regarding completing your registration please contact us at

[onlinesept@accountingtechniciansireland.ie](mailto:onlinesept@accountingtechniciansireland.ie)

## ▶ Accessibility

Flexible blended learning mode

## ▶ Guidance

As a student our dedicated programme manager will be supporting you along the way

## ▶ Expertise

At ATI we have an experienced team across our faculty which is focused on our students' success

▶ **Register for ATI Online:**  
[accountingtechniciansireland.ie/register-now](https://accountingtechniciansireland.ie/register-now)

▶ **For more information contact:**  
[enquiry@accountingtechniciansireland.ie](mailto:enquiry@accountingtechniciansireland.ie)



Advance your career  
in Accounting

Become an Accounting Technician with ATI

## ► Online Fees

The ATI Online fees for Year 1 include both the professional and tuition fees

Year 1	€2,220	£1,898
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This is broken down as follows:

Fee Type	Euro €	Sterling £
Registration	200	170
Course textbooks (€70/£58 x 4)	280	232
Examinations (€90/£74 x 4)	360	296
Tuition (€345/£300 x 4)	1,380	1,200
<b>Total</b>	<b>2,220</b>	<b>1,898</b>

We offer a three-step payment option at the point of registration.

September 25/26	Euro €	Sterling £
At point of registration	806.60	722.67
29 November 2025	740.00	663.00
31 January 2026	740.00	663.00

\*includes 3% administrative fee

### Year 2 Programme Fees

Students studying with our Academy Online programme pay both their professional and tuition fees directly to ATI via their TouchPoint account.

Fees and payment as per Year 1.

### Work Practice Programme Fees (ROI and NI)

The Diploma is conferred on the successful completion of two years of study and two years of relevant work experience within an accounting or finance environment. The work experience is assessed via the Work Practice Programme, which can be completed either during study or upon completion of the 8 academic modules.

Fee Type	Euro €	Sterling £
Work Practice Module - Level 4	120	100
Advanced Work Practice Module - Level 5	120	100

### Additional Fees

These fees may or may not be applicable to all students

Fee Type	Euro €	Sterling £
Exemption acceptance (fee per module)	90	74
Annual subscription fee (Year 2 and repeats)	200	170
Exam re-sit (fee per module)	90	74
Exam verification request (fee per exam module)	50	45
Exam full review (fee per exam module)	100	90
Transcript	7 (1 year only) 14 (2 years)	6 (1 year only) 12 (2 years)

### Membership fees (ROI and NI)

Once a student successfully completes their two years of study, they become an Affiliate Member until they complete the required work experience.

If a student completes both their two years of study and two years of work experience (assessed via the Work Practice Programme), they are invited to graduate and will be conferred with Full Membership of the Institute, receiving the MIATI designation at our annual Conferring Ceremony, which takes place every February, in both Dublin and Belfast.

“I loved every minute of my apprenticeship and Black Raven Credit Union was very good to me. The college side of things was equally enjoyable. I learned so much from lecturers, who were brilliant in their jobs and helped me achieve my results. The team at ATI were so supportive. I am delighted I went straight from school into the Accounting Technicians Apprenticeship, it was the perfect stepping stone for my career”

Callum Kelly  
Apprenticeship Graduate

Diploma - Apprenticeship Pathway Northern Ireland

# Higher Level Apprenticeship (NI)

The Higher Level Apprenticeship for Accounting Technicians is a **work-based learning programme** leading to a Level 5 CCEA Diploma for Accounting Technicians. This course is open to career-changers, school-leavers, recent graduates and mature learners in Northern Ireland, who wish to explore a career in accounting through applied learning. It is also open to current employees with a Northern Ireland based company, moving into a new job role and who wish to upskill.

The Higher Level Apprenticeship is a **practical pathway to a career in accounting, where apprentices are mentored** through a two-year work-based learning programme. Tuition is fully funded by the Department for the Economy and apprentices are paid at least the National Minimum Wage.

This programme leads to a **Level 5 CCEA Diploma** for Accounting Technicians and provides exemptions from professional accountancy bodies and relevant third level colleges to complete further studies. Applicants should be able to commit to completing the programme whilst working in full-time employment.

The programme is delivered via day release one day each week, with the other four days working with a Northern Irish employer. Students benefit from formal workplace and academic mentoring, with two years' work experience gained in a real business environment, whilst acquiring highly transferable skills.

### Course Duration

2-year work-based training programme

### Entry Requirements\*

- A minimum Grade B in GCSE Maths and Grade C in GCSE English (or university approved equivalent).
- Have obtained a level of 3 A Levels or equivalent qualification equating to 96 UCAS points.
- Secured employment with an approved employer who will support you through the HLA programme.

### Fees

The off-the-job element of the course is funded by the Department for the Economy, hence no student fees apply.

### Qualification

CCEA Level 5 Diploma for Accounting Technicians.



“Nothing worth having comes easy. Take the leap and believe in yourself. The qualification is recognised as the fastest pathway to a fulfilling and rewarding professional accounting career.”

Catriona McGrattan  
Diploma (NI)

### Programme Structure

The programme consists of five modules each year, one of which is a Work Practice Module, which comprises of four work-based tasks that need completed each year.

Updated every year with the **newest legislative and taxation changes**, our syllabus equips you with employable business skills, and a strong technical knowledge of finance and accountancy practice. Everything you learn will support and inform your work with your employer, providing you with the opportunity to apply newly gained knowledge and skills on a daily basis.

### Programme Details

#### College

- **Onsite Induction** - pre-course commencement and hosted by ATI. You will be welcomed into the ATI student community and brought through the programme information.
- **Tuition** - commencing early September, attend lectures with an approved partner college one day a week during the academic year (September-May).
- **Fees** - all course fees are fully funded through the Department for the Economy.
- **College mentor** - receive support from your dedicated college mentor who will foster your professional learning and growth.
- **ATI resources** - Access supplementary learning resources via the ATI Moodle platform.

## ► Application Process

1. Contact ATI or your local Regional College and complete the online college application
2. Meet the minimum programme entry requirements to apply
3. Attend a Pre-Enrolment Advice Session at the Regional College
4. Online application form will be reviewed by prospective employers
5. If selected, applicants will be called by the employer for interview
6. Successful applicants will proceed to contract stage
7. Employment contract signed and place confirmed with Regional College
8. Commence registration on ATI website
9. Course commences September 2025

# Higher Level Apprenticeship Partner Colleges Northern Ireland

College	FT/PT/Online	Coordinator	Contact
<b>Antrim</b>			
Belfast Metropolitan College	FT	Olivia Crowshaw	ocrowshaw@belfastmet.ac.uk 028 9026 5000
South Eastern Regional College (Lisburn)	FT	Sandra Roleston	sroleston@serc.ac.uk / O34 5600 7555
<b>Derry - Londonderry</b>			
Northern Regional College (Coleraine)	FT	Anne McCallum	anne.mccallum@nrc.ac.uk / 028 7035 4717
North West Regional College (Derry/Londonderry)	FT	Elizabeth Earley	Elizabeth.Earley@nwrc.ac.uk / 028 7127 6337
<b>Down</b>			
Southern Regional College (Newry)	FT	Barbara Mills	millsb@src.ac.uk / 0300 123 1223
<b>Fermanagh</b>			
South West College (Enniskillen)	FT	Rhoda Farrelly	rhoda.farrelly@swc.ac.uk 028 8225 0109
<b>Tyrone</b>			
South West College (Dungannon)	FT	Elaine O'Hanlon	elaine.ohanlon@swc.ac.uk 028 8225 0109
South West College (Omagh)	FT	Grainne McSorley	grainne.mcsorley@swc.ac.uk 028 8225 0109

## Get started

Let us know if you need any assistance identifying your local college and we can put you in touch with ATI's representative for Northern Ireland.

For further information, contact [apprenticeship@accountingtechniciansireland.ie](mailto:apprenticeship@accountingtechniciansireland.ie) or call (028) 2046 2165.



Work Pathway

# Accounting Technician Apprenticeship (ROI)

The Accounting Technician Apprenticeship programme is aimed at new entrants to the industry including Leaving Cert students, school-leavers, graduates, mature learners, career changers and existing employees looking to up-skill and complete a valuable qualification.

**Graduates will attain a QQI Level 6 Advanced Certificate in Accounting as well as becoming members of Accounting Technicians MIATI.**

The full-time programme structure requires the apprentice to attend college one day per week (off-the-job training), and work with a local employer (on-the-job training) on the other four days during term time. Outside of term time, the apprentice will work on a full-time basis.

**Course Duration**

2-year work-based training programme

**Entry Requirements\***

- A minimum of 300 CAO points (or equivalent) within the last 5 years with a pass grade in English, Maths or Accounting.
- If you sat the Leaving Certificate more than 5 years ago, you should have a minimum of 300 CAO points (or equivalent) with a D3 in Ordinary level English, and Maths or Accounting.
- PLC students or other previous qualification holders are eligible to apply if the qualification is in a different discipline and is an NFQ Level 5 or above.

**Fees (Year 1)**

Fully funded by SOLAS

**Qualification**

Level 6 QQI Advanced Certificate in Accounting

\* If you are over 21 and lack the minimum educational requirements, you can register as a mature learner based on age and experience. Prior learning may also provide an entry route for those who do not meet these criteria.

## A practical path to career success

Apprentices are mentored through a two-year **work-based learning** and training programme. Earn at least **€26,325** per year.

**Programme Overview**

The programme consists of four modules delivered each year, in addition to four work-based tasks, which contribute to the end of year module grade. Updated every year with the newest legislative and taxation changes, our syllabus equips you with **employable business skills**, and a strong technical knowledge of finance and accountancy practice. Everything you learn will support and inform your work with your employer, providing you with the opportunity to apply newly gained knowledge and skills on a daily basis.

**Programme Details**

**College**

- Virtual Induction - pre-course commencement and hosted by the ATI Apprenticeship Team. You will be welcomed into the ATI student community and brought through the programme information.
- Tuition - commencing early September, attend lectures with an Approved Partner College one day a week during the academic year (Sept-May).
- College mentor - receive support from your dedicated college mentor who will support your professional learning and growth.
- Student Forums - taking place once a quarter, these forums invite designated class representatives to present feedback on behalf of apprenticeship students.

**Funding**

SOLAS is the state agency responsible for Further Education and Training (FET) in Ireland.

SOLAS manages a range of Further Education and Training programmes which enable learners to succeed in the labour market and thrive in society. The ATI Accounting Technician Apprenticeship Programme is fully funded by SOLAS.

**Course Outline**

**YEAR 1**

Taxation	Business Law
Financial Accounting	Business Management

**YEAR 2**

Advanced Taxation	Management Accounting
Advanced Financial Accounting	Financial Data Management

2 years on-the-job training included in programme

QQI Level 6 Advanced Certificate in Accounting

**Full Member of ATI - MIATI designation**

## ► Experience

Learn on the job and gain first hand experience from your mentors and colleagues while having the opportunity to earn while you study

### Programme Details

#### Resources

- ATI resources - Access supplementary learning resources via the ATI Moodle platform.
- MS Excel and Adv. MS Excel training - delivered over 2 sessions by ATI in partnership with the Irish Academy of Computer Training (IACT).
- Mock Exams - completed via the online exam platform Cirrus and graded with feedback by your lecturers. The mock exams are invaluable in helping you prepare for your exams.
- Exam Focus Webinars - Live, intensive exam preparation sessions, provided for each exam.

#### Work Experience

- When not in college, you will be 'on-the-job' in full-time training with your apprenticeship employer as part of your employment contract.
- Workplace mentor - benefit from professional guidance and support provided by an experienced workplace mentor.
- Practical skills application - the chance to utilise your acquired knowledge in work scenarios to accomplish tasks effectively.

#### Assessment

- There are 4 work-based tasks each year to be submitted for grading. These contribute to your overall module result along with the terminal exams.
- Work-based tasks must be submitted via Moodle at set dates during the year.
- Exams for all Year 1 and Year 2 modules take place during May 2025 with repeat exams taking place in August 2025.
- Exams will take place online through the Cirrus Online Assessment Platform and will be recorded.
- Students will be required to type the exam answers.
- Access to a computer with internet connection, webcam and a microphone are a requirement for all exams.

**Note:** cost of repeat exams/tuition will not be covered as part of funding.

#### Next Steps

1. Start an **online application via the ATI website.**
2. Meet the minimum entry requirements to apply.
3. Complete a pre-recorded online video interview with ATI.
4. CV and online video recordings will be reviewed by prospective employers.
5. Selected applicants will be invited to an onsite interview by the employer.
6. Successful applicants will proceed to contract stage.
7. Employment contract signed.
8. Apprenticeship registration completed and college confirmed by ATI.
9. Programme commences in September 2025.

► **For more information contact:**  
[apprenticeship@accountingtechniciansireland.ie](mailto:apprenticeship@accountingtechniciansireland.ie)

# Apprenticeship Partner Colleges Republic of Ireland

College	Coordinator	Contact
<b>Carlow</b>		
Carlow Institute of Further Education & Training	Jackie Kane	Jackie.Kane@kilkennycarlowetb.ie / 059 913 4230
<b>Cork</b>		
Cork College of FET - Morrison's Island	Jane Kirrane	jkirrane@morrisonislandcampus.ie / 021 422 3807 / ext.221
<b>Dublin</b>		
Blackrock Further Education Institute	Paula Golden	pgolden@bfei.ie / 01 2800385
Coláiste Íde College of Further Education (Apprenticeship Programme)	Edel Bourke	ebourke@colaisteide.ie / 01 834 2333
Rathmines College of Further Education	Kieran Alcock	kieran.alcock@cdetb.ie / 01 497 5334
<b>Galway</b>		
Galway Technical Institute Apprenticeship Programme	Gary Cox	gary.cox@gretb.ie / 085 754 4510
<b>Limerick</b>		
Limerick College of Further Education	Paddy Delaney	paddy.delaney@lcfce.ie / 061 414344
<b>Mayo</b>		
Mayo College of FET - Castlebar	Michael Langan	michaellangan@msletb.ie / 087 2245674
<b>Meath</b>		
Dunboyne College of Further Education	Linda Moyles	LMoyles.dbc@lmetb.ie / 01 8026577
<b>Monaghan</b>		
Monaghan Institute	Rynagh McNally	RynaghMcNally@monaghaninstitute.ie / 086 2130749
<b>Waterford</b>		
Waterford College of Further Education	Noreen Reilly	noreenreilly@wwetb.ie / 051 874053



### Future-Ready Pathway

# Certified Accounting Technologist

Business environments are changing due to significant **technological, social, environmental, and regulatory developments**. ATI recognises the significance of these ongoing changes for accounting professionals and, in response, has developed a **new professional role based on focused expertise in accounting, information systems, and organisational governance**. The accounting professional for the 21st century is the 'Certified Accounting Technologist'.

The new Accounting Technologist role builds on core accounting and taxation competencies to develop increasingly in-demand capabilities; such as data analytics and non-financial sustainability reporting.

#### Course Duration

2 Years

#### Who can apply?

- Graduates of ATI's Accounting Technician programme or equivalent.
- Qualified or part-qualified accountants.
- Individuals with a business-related qualification that includes foundational accounting and taxation.

#### Fees

An employer registration fee will apply  
No tuition fees

#### Qualification

BSc in Accounting Technology

## A new path to career success

The Certified Accounting Technologist is a **new profession** that sits between the traditional Accounting Technician and the fully qualified accountant. The Technologist will work at the intersection of modern finance, information systems and organisational governance.

### Programme Structure

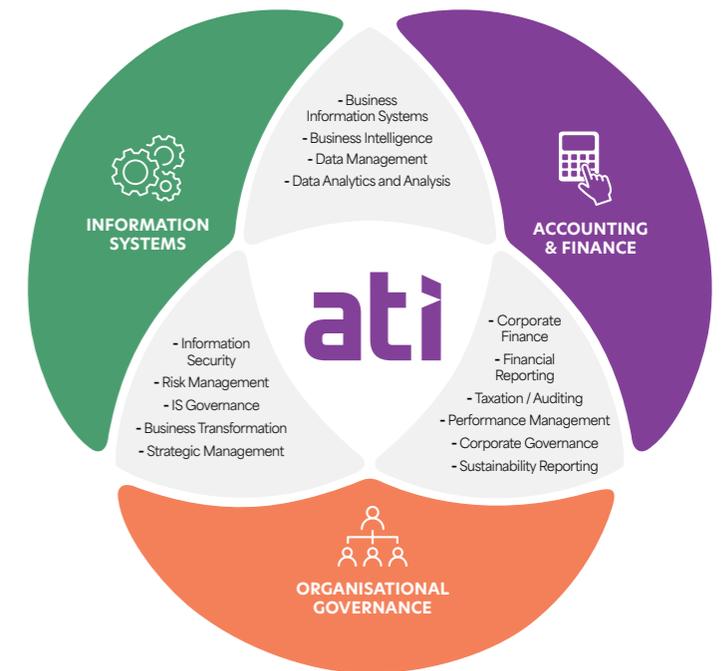
The Accounting Technologist will be equipped to **enhance financial, social, and environmental value within organisations**. They will also possess the skills necessary to facilitate transitions to digital and sustainable economic models.

- The apprentices will undergo a comprehensive two-year, work-based learning programme, with mentorship.
- Apprentices will spend four days per week working with a registered employer (on-the-job) and one day attending classes online (off-the-job).
- It is a degree-level modular standards-based programme spanning two years, combining on-the-job training and off-the-job education.
- Apprentices are paid by their employer, and their college tuition is funded by the HEA (in ROI) and Department for the Economy (in NI).

Upon successfully completing the apprenticeship and earning the degree, candidates may apply to ATI for the title "Certified Accounting Technologist" provided all criteria are met.

### Employer Training Value

The Accounting Technologist Apprenticeship is designed to enhance long-term financial, social, and environmental value, preparing businesses for a sustainable economic model transition.



## ► Fees

There are no apprentices fees but an employer registration fee will apply  
Please contact:  
[technologist@accountingtechniciansireland.ie](mailto:technologist@accountingtechniciansireland.ie)

## ► 1st

to use the professional designation CIATI



# Accounting Technologist (ROI)

Future-Focused. Professionally Recognised. Degree Level.

## Accounting Technologist Apprenticeship (ROI)

The **Accounting Technologist** is a new professional role for future-ready finance leaders. This degree-level programme develops expertise across **finance, data analytics, ESG, and governance** – providing the capabilities to support digital and sustainable transformation in modern businesses.

Validated by the **Technological University of the Shannon (TUS)** and delivered in partnership with ATI, this apprenticeship leads to a **Level 8 Bachelor of Science (Honours) in Accounting Technology** and the professional designation **Certified Accounting Technologist (CIATI)**.

### Why Choose This Programme?

- **Earn and learn:** Fully funded tuition through the HEA, apprentices work 4 days a week and attend college 1 day per week.
- **Add real value:** Modules are designed to embed academic learning with practical industry application.
- **Professional designation:** Graduates become eligible to apply for CIATI through ATI.
- **Future pathways:** Progress to Master's programmes or specialist routes in finance, sustainability, or analytics.

### Programme Overview

**Duration:** 2 years

**Format:** 4 days per week in employment, 1 day in college (Sept-May each year)

**Award:** BSc (Hons) in Accounting Technology (Level 8)

**Validated by:** Technological University of the Shannon (TUS)

**Designation:** Certified Accounting Technologist (CIATI)

### Entry Requirements

Applicants must hold one of the following:

- ATI Level 6 Advanced Certificate in Accounting (ROI)
- CCEA Level 5 Diploma in Accounting (NI)
- A Level 6 major award in business/finance (QQI or equivalent) with relevant work experience
- Part-qualified accountants (e.g., CAI/ACCA CIMA/CPA with CAP1 or equivalent)
- Relevant Level 7/8 modules mapped through the TUS RPL process
- Be employed in a relevant role with an approved ROI-based employer

### Funding

Tuition is funded by the Higher Education Authority

An annual employer contribution fee of €2,250 applies.

Registered employers will be eligible for an annual SOLAS grant of €2,000 per apprentice.

### Course Outline

#### YEAR 1

##### Semester 1

- Performance Management
- Business Information Systems
- Corporate Governance

##### Semester 2

- Financial Reporting
- Data Analytics
- Sustainability for Accounting & Finance Professionals

##### Semester 3

- Professional Practice & Industry Project 1

#### YEAR 2

##### Semester 1

- Financial Management
- Information Security, Governance & Digital Transformation
- Sustainability Accounting

##### Semester 2

- Taxation
- Data Analysis & Visualisation
- Strategic Management

##### Semester 3

- Professional Practice & Industry Project 2



# Accounting Technologist (NI)

Building the Skills for a New Era in Accounting. Degree + Designation.

## Accounting Technologist - Higher Level Apprenticeship (NI)

Delivered in partnership with **Southern Regional College (SRC)** and **Belfast Metropolitan College**, and validated by the **Open University**, this HLA programme offers a **BSc (Hons) in Accounting Technology (Level 6)** and the professional designation **Certified Accounting Technologist (CIATI)**.

Designed for Northern Ireland's finance and business environment, this work-based degree enables learners to lead in areas like **digital finance, ESG reporting, and business transformation**.

### Why Choose This Programme?

- **Earn and learn:** 4 days in the workplace, 1 day at college during term.
- **Degree + Designation:** Achieve a recognised Level 6 honours degree and become a **Certified Accounting Technologist (CIATI)**
- **Real impact:** Apply your skills in live finance environments, learning from mentors and solving real-world challenges.
- **Government funded:** Fully funded by the **Department for the Economy (NI)**

### Programme Overview

**Duration:** 2 years

**Format:** 4 days per week in employment, 1 day in college (Sept-May each year)

**Award:** BSc (Hons) in Accounting Technology (Level 6)

**Validated by:** The Open University

**Delivered by:** SRC & Belfast Met

**Designation:** Certified Accounting Technologist (CIATI)

### Entry Requirements

Applicants must:

- Hold a QQI Level 6 Advanced Certificate in Accounting (ROI)
- Hold a CCEA Level 5 Diploma in Accounting (NI)
- Or hold an ATI Level 6 Advanced Certificate in Accounting (ROI)
- Or hold a relevant Level 5 qualification (RQF/FHEQ) or higher in accounting/finance/business
- Be part-qualified accountants (e.g., CAI/ACCA/CIMA/CPA with CAP1 or equivalent)
- Be employed in a relevant role with an approved NI-based employer

### Funding

- **Fully funded** by the Department for the Economy (DfE)
- **No programme fees** for apprentices or employers

### Course Outline

#### YEAR 1

##### Semester 1

- Performance Management
- Sustainability for Accounting & Finance Professionals

##### Semester 2

- Information Systems for Accounting & Finance
- Financial Report & Taxation

##### Semester 3

- Professional Practice & Industry Project 1

#### YEAR 2

##### Semester 1

- Financial Management
- Data Analytics

##### Semester 2

- Advanced Data Analytics & Visualisation
- Governance & Strategic Management for Business

##### Semester 3

- Professional Practice & Industry Project 2

# Membership Advantage

**Becoming a Member of ATI** means you are joining a leading professional accounting body that will assist and support you throughout your career.

Once you pass your exams, complete the Work Practice Programme and obtain two years' relevant work experience, you can become a Member of ATI and use the professional letters MIATI (Member of the Institute of Accounting Technicians Ireland) after your name. If you complete our Certified Accounting Technologist programme, you can use the designation CIATI. This designation **assures prospective employers of your professional standards and abilities**. It tells them that you are fully qualified and have the relevant 'on-the-job' skills to perform as an Accounting Technician or a Certified Accounting Technologist.

If you have passed your exams but not yet gained the work experience required, you will progress from student to affiliate member status. Affiliate Membership is an interim class of membership that allows you to maintain your links with ATI while you gain your work experience and enjoy some great benefits in the meantime!

## The Benefits of Membership\*

- **Employer Recognition:** Full Members can gain instant industry recognition by using the highly respected professional letters MIATI or CIATI after their name.
- **Your Global Career Passport:** As a Member and Professional Accounting Technician / Technologist, you can work globally with recognition from employers across all sectors.
- **An ever-growing community of members:** Network and learn from over 10,000 colleagues.

- **Free access to a Continuous Professional Development programme** that includes live and self-paced opportunities to up-skill, including tools that allow you to track and maintain your professional development, and options for further 'add-on' qualifications.
- **District Society social events:** Attend a busy social calendar, and network with fellow members across a range of sectors.
- **Affinity Benefits:** ATI connects and partners with a wide range of companies to bring our valued members those extra perks. Whether it be for business reasons or your personal lifestyle, our focus is to provide additional support and service benefits that add value - to you.

### ► Take your studies further

Qualified Accounting Technicians / Accounting Technologists can use their MIATI / CIATI qualification to progress into accountancy and business fields, with exemptions from:

- Chartered Accountants Ireland (CAI),
- Association of Chartered Certified Accountants (ACCA),
- Chartered Institute of Management Accountants (CIMA).

There are also opportunities to study with the Irish Tax Institute, or transfer to the final year of a business, accounting, or finance degree.

Our website's **Guide to Further Study** outlines available exemptions, and for unlisted courses, contact the relevant college for details.

“The ATI Apprenticeship programme has been extremely beneficial for all involved. Aramark has had many apprentices and we believe they get a lot of valuable knowledge during their study but also exposure working in a company setting at the same time. These apprentices are equipped with critical skills and competencies in Accounting which makes them a valuable employee to progress within the company. We always strive for success and remarkability so being involved in this programme is an excellent pillar to us achieving it.”

Milena Kostova,  
Finance Manager, Aramark



# Key Information

# Getting Started

Any Queries		
Accounting Technician ATI Online Route	Accounting Technician - Partner College Route	Accounting Technician Apprenticeship - Work Route
For more information or to arrange a call, email <a href="mailto:enquiry@accountingtechniciansireland.ie">enquiry@accountingtechniciansireland.ie</a> (Certificate and Diploma)	For more information or to arrange a call, email <a href="mailto:enquiry@accountingtechniciansireland.ie">enquiry@accountingtechniciansireland.ie</a> (Certificate, Diploma and HLA)	For more information or to arrange a call, email: <a href="mailto:apprenticeship@accountingtechniciansireland.ie">apprenticeship@accountingtechniciansireland.ie</a> (Accounting Technician Apprenticeship)
Apply or Register Now		
Register now for ATI Online via our website: <a href="https://accountingtechniciansireland.ie">accountingtechniciansireland.ie</a>	If you are interested in studying with a Partner College, please first secure your place with the college directly.	Apply for the Accounting Technician Apprenticeship via our website <a href="https://accountingtechniciansireland.ie">accountingtechniciansireland.ie</a>  This is a competitive application and interview-based process. We encourage you to apply early to increase your chances of securing an employer to progress to the programme.
Secure your Place		
Complete the final steps of the online registration process to receive your formal registration number.	Once confirmed with your Partner College, you must then register with ATI directly via our website. <a href="https://accountingtechniciansireland.ie">accountingtechniciansireland.ie</a>  There you will also be able to book your exams and order your textbooks.	Once an offer from an employer has been confirmed for you, ATI, on your behalf, will register you with your college of choice.
Important Dates	Exemptions	
See Academic Calendar <b>page 55</b>	Please see <b>page 52</b> for full details of exemptions	



## Disability Support

At ATI we recognise that living with a disability can impact your ability to participate in further/higher education, so we will work with learners to support them in any way we can. We are committed to promoting equality of opportunity for all learners. If you have a disability or specific learning difficulty, we encourage you to contact us to discuss your particular needs. We provide a range of supports, such as academic support, assistive technology and special accommodations for examinations and work with our Partner Colleges to ensure accessibility to all.

If you have an educational assessment report, please upload when making your online application.

**Note:** Any information you provide will be retained and used by ATI solely for the purpose of assessing your educational needs and in line with ATI's Privacy Notice. See our website for our full Privacy Policy.

# Exemption Eligibility

If you have completed a relevant qualification within the last six years, **you may be eligible for exemptions from select Year 1 subjects only.** Exemptions are not available for Year 2 subjects.

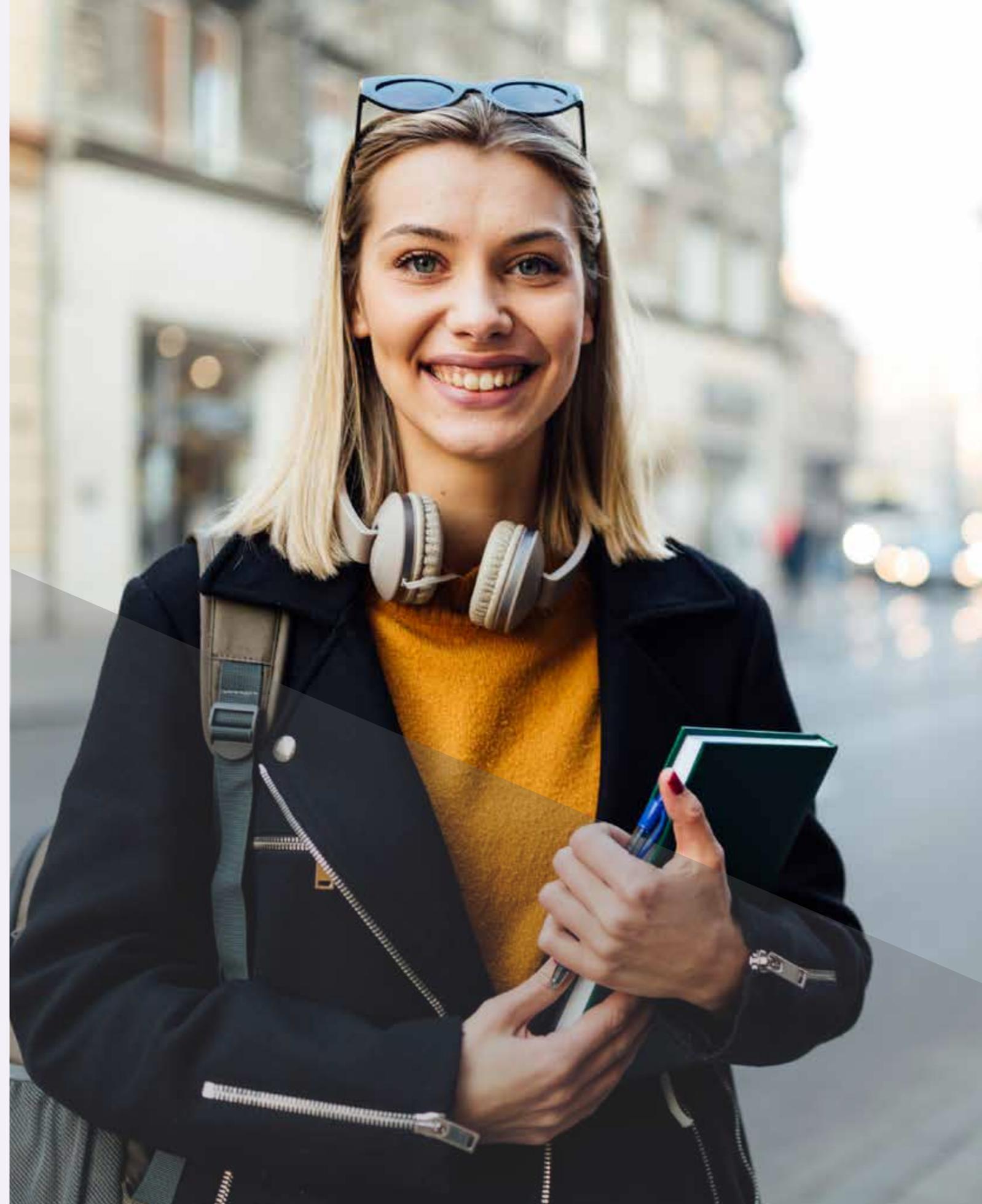
## What is required to be eligible for an exemption?

- To be considered for exemptions, relevant qualifications must be a minimum of QQI Level 6 in the Republic of Ireland or Level 4 in Northern Ireland (or higher).
- If you wish to apply for an exemption with qualifications achieved in a country outside of Ireland / UK, please use the NARIC (National Academic Recognition information Centre) database in order to obtain confirmation of how your prior qualification maps to the National Framework of Qualifications (NFQ).
- If you think you may be eligible for an exemption, you can apply as part of the online registration process. There is no charge for applying, however, if you wish to accept an offer and complete your registration, a fee of €90/£75 per exemption will apply.

## ► Exemption Deadline

The closing date for exemption applications is **October 11, 2025.**

**Please note:** Exemptions can only be applied for and accepted as part of the registration process and not after registration has been completed.



## ▶ ATI Qualification Pathways

### ATI Pathways to MIATI & CIATI Professional Awards



▶ **CCEA Level 5 Diploma for Accounting Technicians or QQI Level 6 Advanced Certificate in Accounting**



▶ **Accounting Technician Professional Award MIATI**



▶ **BSc Hons in Accounting Technology TUS/OU**



▶ **Certified Accounting Technologist Professional Award CIATI**

## ▶ Academic Calendar 2025/26

Term 1*	Sep-Dec 2025	Jan-Apr 2025
Apprenticeship Application Deadline	September 19	February 06
Exemptions Application Deadline	October 10	February 06
Diploma Registration Deadline	October 31	February 16
Reasonable Accommodation Application Deadline	November 21	March 21
Second Stepped Payment Deadline	November 28	March 27
Term 2*	Jan-May 2026	Apr-Jul 2026
Third Stepped Payment Deadline	January 30	May 29
Exam Application Deadline - Session 1	February 27	May 29
Mock Exam Panel (Dates to be confirmed by Partner College)	March 29 - April 13	June 05 - 29
May Exam Deferral Deadline	April 20	July 27
Exam Session 1**	May 18 - 29	August 04-14
Publication of Exam Results - Session 1	July 01	September 09
Continuing Student Registration (CSR) Opens	July 08	September 16
Exam Application Deadline - Session 2	July 24	September 30
Exam Session 2**	August 04-14	October 12-23
Publication of August Exam Results	September 09	December 02

\*Term dates are indicative only. Please check with your college for the exact start and end of term dates.

\*\*Note September Intake Exam Sessions May/August  
January Intake Exam Sessions August/October

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